

Minutes

Camino Montessori Board of Directors

Board Meeting

Tuesday May 27, 2014 @ 6:15 PM

Board Members Present

J. Webster, K. Webster, M. Mulligan

Guests Present

C. Douglas, K. Perkins

I. Opening Items

Call the Meeting to Order

M. Mulligan called a meeting of the board of trustees of Camino Montessori Board of Directors to order on Tuesday May 27, 2014 @ 6:33 PM.

Guest Claudina Douglas, Business Manager from ADI attending.

Read & Review Mission Statement

Approve Minutes

K. Webster made a motion to approve minutes from the Board Meeting on 04-15-14.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

Financial Report

J. Webster made a motion to approve items in Consent Agenda as submitted.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

A-P & Payroll Vouchers Review & Signatures

J. Webster made a motion to approve items in Consent Agenda as submitted.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

2015 Charter Budget draft

K. Webster made a motion to approve the proposed FY 2015 budget as presented by C. Douglas, ADI.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion. An error was made when the agenda was developed. This item is a voting item only to approve the proposed budget. At the next meeting there will be a vote to adopt the proposed budget; the proposed budget will be posted for the public beforehand.

ECA Tax Credit

Claudina gave clarification regarding board's responsibility pertaining to ECA Tax Credit funds & expenditures. The Board agreed address funding at next month's meeting and plans to give the Director the authority to allocate funds as needed.

Fundraising

No update to report this month.

IV. Governance

Welcome New Board Member Vickie Slife

M. Mulligan made a motion to approve Vickie Slife as a new Board Member pending final approval by the ASBCS.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

New Board Member Orientation

Item tabled.

Task Force-board job descriptions

Item tabled--Task Force consists of M. Mulligan & K. Perkins.

Employee Policies & Handbook

Marianne to send electronic draft to Judy by 6/2/14. Judy will finalize and have ready to implement as of July 1, 2014.

High Bar Training

Item tabled.

V. Academic & Student Achievement

Student Achievement

J. Webster will prepare summary student achievement data and present at June's meeting.

Official Program Adoption

J. Webster made a motion to formally adopt the Montessori curriculum, which is in alignment with the AZ College and Career Ready standards, as Camino's core curriculum.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

Performance Mgt. Plans-Annual Review

Item tabled.

Teacher Evaluation

J. Webster made a motion to adopt the Danielson Framework as the performance portion of Camino's teacher evaluation system.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Program of Instruction

J. Webster made a motion to approve Camino's submittal of Program of Instruction amendment request to revise the language of current charter to indicate music, art, field trips, going outs, etc., as extra curricular & enrichment activities versus "core curriculum".

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Facility

Site Expansion

K. Perkins made a motion to approve finding and securing a long term site that will accommodate our projected/planned program expansion to pre-school through 6th grade and projected enrollment to 185-200 students.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion. Charter portion of expansion/growth: Planned expansion to include Kindergarten through 6th grade. Planned enrollment cap increase to 110 students.

VII. Development

Program Levels Expansion Update

Item tabled.

Current Enrollment Cap Increase Update

Item tabled.

3-5 year Strategic Plan

Item tabled.

Parent Community Development

Item tabled.

VIII. CEO Support And Eval

CEO Eval Tool & Process

Item tabled.

Set Goals

Item tabled.

IX. Other Business

2015-16 Academic Calendar

M. Mulligan made a motion to accept the 2014-2015 Academic calendar as presented.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Closing Items

Call to Public

There was no public in attendance.

Next Board Mtg.- June 17th at 6:15 p.m.

Next meeting June 17, 2014 6PM at the Webster residence.

Adjourn Meeting

J. Webster made a motion to Adjourn the Board meeting.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:22 pm.

Respectfully Submitted,

M. Mulligan