

# Minutes

## Camino Montessori Board of Directors

### Board Meeting

Tuesday Mar 25, 2014 @ 6:15 PM at CAMINO MONTESSORI 44301 W. Maricopa/Casa Grande Hwy.,  
Maricopa, AZ.

#### Board Members Present

J. Webster, K. Perkins, K. Webster, M. Mulligan

#### Guests Present

Vickie Slife

### I. Opening Items

#### Call the Meeting to Order

M. Mulligan called a meeting of the board of trustees of Camino Montessori Board of Directors to order on Tuesday Mar 25, 2014 @ 6:40 PM at CAMINO MONTESSORI 44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ..

#### Read & Review Mission Statement

#### Approve Minutes

M. Mulligan made a motion to approve minutes from the Board Meeting on 02-18-14.

K. Webster seconded the motion.

The board **VOTED** to approve the motion.

### II. Consent Agenda

#### Financial Report

M. Mulligan made a motion to accept the February financials as presented by ADI.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion. (NOTE: K. Perkins--non voting member until membership approved by ASBCS) Kevin and Judy will talk to ADI regarding how income and expenditure amounts are allocated.

#### A-P & Payroll Vouchers Review & Signatures

M. Mulligan made a motion to A.P and payroll vouchers were reviewed and approved, no vote is necessary.

J. Webster seconded the motion.

The motion did not carry. A.P and payroll vouchers were reviewed and approved, no vote is necessary.

#### New Board Members

discussed moved item C to governance section.

### III. Finance

#### ECA Tax Credit

Tabled for discussion at future meeting.

#### Fundraising

Fundraising will be an ongoing agenda item.

### IV. Governance

#### New Board Member Orientation

Tabled for discussion at April meeting.

### **Task Force-board job descriptions**

Marianne & Kaitlin to form task force for development of board job descriptions. Will confer with high bar staff and report back at April meeting.

### **Employee Policies & Handbook**

Employee handbook template was received and completed handbook will be sent to Judy by April 4, 2014.

### **High Bar Training**

Postponed for April or May meeting.

### **Set Goals**

Marianne to disseminate info to other board members regarding goals. Will report back next meeting in April.

## **V. Academic & Student Achievement**

### **Student Achievement Data**

No discussion necessary.

### **Performance Mgt. Plans-Annual Review**

Tabled for discussion at April mtg.

### **Core Literacy Program (MOWR)**

No discussion necessary.

## **VI. Facility**

### **Site Expansion**

K. Webster made a motion to direct Judy to continue exploring and pursuing options for school site, and space expansion to accommodate planned expansion of grades and levels.

M. Mulligan seconded the motion.

The board **VOTED** to approve the motion. NOTE: Voting members--J. Webster, K. Webster & M. Mulligan  
Judy Webster abstained.

Board continued discussion of current options for site expansion.

## **VII. Development**

### **Program Levels Expansion**

K. Webster made a motion to expand our grade levels to include 4th grade next year (FY 2015) and through 6th grade by FY 2017.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **3-5 year Strategic Plan**

Tabled for discussion at April meeting.

### **Parent Community Development**

Nothing new to report.

## **VIII. CEO Support And Eval**

### **CEO Eval Tool & Process**

CEO evals have been sent to the Board for completion by 4/4/14.

### **Set Goals**

The Board has directed Ms. Webster to submit at least 3 potential goals for 2014-15 by May 2014.

## **IX. Closing Items**

### **Call to Public**

Pending new board member, Vickie Slife, in attendance as guest. No other public in attendance.

**Next Board Mtg.-April 15th at 6:15 p.m.**

**Adjourn Meeting**

K. Webster made a motion to adjourn.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:25 pm.

Respectfully Submitted,

J. Webster