



Camino Montessori Board of Directors

Board Meeting

Date and Time

Tuesday June 21, 2016 at 11:30 AM

Location

2118 E. La Donna Dr., Tempe, AZ 85283

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, May 21st, 2016 beginning at 11:30 a.m.** The meeting will be held **20118 E. La Donna Dr., Tempe, AZ 85283**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this 20th day of May, 2016 by Judy Webster, Board President & CEO.

Agenda

Purpose Presenter Duration

I. Opening Items

- | | | |
|--|--------------|---|
| A. Record Attendance and Guests | Judy Webster | 1 |
|--|--------------|---|

Eric Cope, Camino Parent--Interested in serving the Board
 Claudina Douglas, Business Mgr., ADI--re-?present FY16 Revised Budget for final approval; present FY17 Proposed Budget for approval
 Gina Fafard, Board on Track (BOT)--PD Presentation

- | | | |
|-------------------------------------|--|--|
| B. Call the Meeting to Order | | |
|-------------------------------------|--|--|

- | | | |
|--------------------------|--|---|
| C. Open to Public | | 5 |
|--------------------------|--|---|

- | | | |
|---------------------------|------------------------------|---|
| D. Approve Minutes | Approve Minutes Judy Webster | 2 |
|---------------------------|------------------------------|---|

- | | | |
|-----------------------------|-----------------|---|
| E. Mission Statement | Kaitlin Perkins | 2 |
|-----------------------------|-----------------|---|

Our mission at Camino Montessori is to provide a high quality, authentic Montessori school in the City of Maricopa area...

...that empowers every child to realize their fullest potential through active, reflective and creative education;
 ...that fosters a love for learning through active partnerships involving students, parents, teachers, staff and the community;
 ...that embraces our diversity and unique talents within a safe, challenging, respectful and supportive environment;
 ...and recognizes that personal growth involves responsibility toward oneself, others and the Earth, thus becoming self-determined, self-motivated and contributing members of our global society.

II. Finance

- | | | |
|-----------------------|-------------------|---|
| A. ADE Budgets | Vote Judy Webster | 5 |
|-----------------------|-------------------|---|

Claudina to present:
 FY16 Revised Budget--re-approve & submit to ADE
 FY17 Proposed Budget--approve & submit to ADE

- | | | |
|---|-------------------|---|
| B. Amend Resolutions for Capitalization & Bond | Vote Judy Webster | 2 |
|---|-------------------|---|

Revise 'maximum value' Promissory Note

- | | | |
|-------------------------------------|-------------------|---|
| C. Payroll & AP Vouchers | Vote Judy Webster | 2 |
|-------------------------------------|-------------------|---|

- | | | |
|----------------------------|--------------------|---|
| D. Financial Report | Vote Kevin Webster | 3 |
|----------------------------|--------------------|---|

May's financials as submitted by ADI.

III. Governance

- | | | |
|------------------------------------|----------------------|----|
| A. Professional Development | Discuss Judy Webster | 20 |
|------------------------------------|----------------------|----|

Board on Track Presentation and Q&A w/Gina Farad

Guidance for establishing committees
 Guidance for establishing quarterly calendar/action items cycle

B. FY17 Meeting Schedule	Vote	Kaitlin Perkins	5
C. 2016-2017 School Calendar	Vote	Judy Webster	1
D. Membership & Committees	Discuss	Judy Webster	5

- Committees-define
 - Operational Support
 - Volunteer Services & Parent Community
 - Development-Fundraising, Advertising & Marketing
 - Instruction
 - Enrichment-Extended Care
 - Capital Campaigns
 - Enrollment
 - *Building Design Advisory Committee (Judy, Jim, Curtis, Steve)
- Membership-discuss

E. Compensation & Benefits	Vote	Judy Webster	2
---------------------------------------	------	-----------------	---

Prop 301 allocations
AMS Compensation Report
Hourly/Salary report

F. Employment Agreements	Discuss	Judy Webster	3
---------------------------------	---------	-----------------	---

Teacher Sponsorship
General

G. Corporate Meeting	Discuss	Kaitlin Perkins	5
-----------------------------	---------	--------------------	---

- Date, Time, Location
- Resource from Will Summary-Kaitlin & Kevin
- By Laws-review/approve

IV. Academic Excellence

A. FY16 ASBCS-Academic Framework	Discuss		5
---	---------	--	---

Saved to Board Documents:
Reference materials Academic Framework

V. Development

A. Grade & Enrollment Cap Expansion	FYI	Judy Webster	5
--	-----	-----------------	---

ASBCS approved Camino's requests to add 5th & 6th grades and to increase enrollment cap (ADM) from 65 to 95. Amendment packet and Board's report attached.

B. Enrollment Report	FYI	Judy Webster	5
-----------------------------	-----	-----------------	---

C. Professional Development	Vote	Judy Webster	5
------------------------------------	------	-----------------	---

- Professional Development-set priorities
 - Board
 - Admin

- Instruction

VI. Facility

A. Proposed Site-Bond Finance	FYI	Judy Webster	3
--------------------------------------	-----	--------------	---

VII. CEO Support And Eval

A. PAR Approval	Vote	Vickie Slife	5
------------------------	------	--------------	---

Pay increase-Judy & Kevin to recuse themselves

B. Annual Evaluation	Discuss	Judy Webster	3
-----------------------------	---------	--------------	---

Discuss timelines & process

VIII. Other Business

IX. Closing Items

A. Next Meeting	Discuss	Kaitlin Perkins	1
------------------------	---------	-----------------	---

B. Adjourn Meeting	Vote		
---------------------------	------	--	--