

Minutes

Camino Montessori Board of Directors

Board Meeting

Tuesday Jun 17, 2014 @ 6:00 PM at Corporate Address: 2115 E. La Donna Dr., Tempe, AZ 85283

Board Members Present

J. Webster, K. Perkins, K. Webster, M. Mulligan

I. Opening Items

Call the Meeting to Order

K. Perkins called a meeting of the board of trustees of Camino Montessori Board of Directors to order on Tuesday Jun 17, 2014 @ 6:34 PM at Corporate Address: 2115 E. La Donna Dr., Tempe, AZ 85283.

Read & Review Mission Statement

Approve Minutes

K. Webster made a motion to approve minutes from the Board Meeting on 05-27-14.

M. Mulligan seconded the motion.

The board **VOTED** to approve the motion. The Board amended minutes to reflect Kaitlin Perkins' status as a voting member and not a guest, which was a clerical error in preparing the meeting's agenda.

II. Consent Agenda

Financial Report

The Board cannot vote on this item at this meeting because the financial report is not yet available. Judy Webster will send the financial report to the Board once available and the Board will vote at the next meeting.

A-P & Payroll Vouchers Review & Signatures

M. Mulligan made a motion to Approve items in Consent Agenda as submitted.

K. Perkins seconded the motion.

The board **VOTED** to approve the motion.

III. Finance

FY 2015 Budget Approval

J. Webster made a motion to Adopt the proposed FY 2015 Budget as presented by ADI.

M. Mulligan seconded the motion.

The board **VOTED** to approve the motion.

ECA Tax Credit Update

M. Mulligan made a motion to Give the Director the authority to allocate ECA Tax Credit funds as needed and applicable by state law, requiring the Director to provide an annual financial report.

K. Perkins seconded the motion.

The board **VOTED** to approve the motion.

Fundraising Report

No update to report this month.

IV. Governance

Board Member Vickie Slife Status

Still awaiting fingerprint clearance card. Once received will file with ASBCS.

New Board Member Orientation

Marianne Mulligan and Kaitlin Perkins will form a New Board Member Orientation Task Force to develop a protocol for new board member orientation.

Board Job Descriptions-Task Force Update

Director Job Description tabled for another meeting.

J. Webster made a motion to Adopt Board of Directors' job descriptions and member agreement as presented, with corrections as discussed.

M. Mulligan seconded the motion.

The board **VOTED** to approve the motion. The Board agreed to develop an Absenteeism policy in the future. Also in the future, Kevin Webster to bring suggestions on voting regarding terms of office for each position.

Employee Policies & Handbook

This item was tabled for the next meeting; Judy Webster will provide the Employee Policies and Handbook for Board's adoption.

High Bar-Board PD

Will assess board's PD needs per discussion at next meeting.

V. Academic & Student Achievement

Student Assessment Report

Review of school's student performance data. Discussed format options for creating board's report. Agreed to review growth and performance data for discussion at next meeting.

Performance Mgt. Plans-Annual Review

Tabled for discussion at next meeting. Judy will provide PMP review at July meeting as part of school student performance data review.

Program of Instruction Amendment

Item tabled.

VI. Facility

Site Expansion Report

No news to report.

VII. School & Program Development

Program Levels Expansion Update

No news to report at this time.

Current Enrollment Cap Increase Update

Charter Board approved request to increase the enrollment cap from 40 to 65; ASBCS formal (written) approval pending.

Strategic Planning

Discussion tabled for the next meeting.

Parent Community Development

Discussion tabled for the next meeting.

VIII. CEO Support And Eval

CEO Eval Tool & Process

Vote tabled; Marianne to have item ready for vote next meeting.

Set Goals

Discussion tabled for the next meeting.

IX. Other Business

2015-16 Academic Calendar

Board reviewed proposed 2015 calendar. Plan to adopt at July meeting.

X. Meeting Amendments

Amend 5/27/2014 minutes

The Board amended 5/27/2014 minutes to clarify clerical error in reporting the minutes to reflect Kaitlin Perkins' status as a voting member and not a guest.

XI. Closing Items

Call to Public

No public in attendance.

Next Board Mtg.- July 15th at 6:15 p.m.

Meeting tentatively reset to Tuesday, July 22, 2014 at 6:00 p.m.

Adjourn Meeting

K. Perkins made a motion to Adjourn the meeting.

M. Mulligan seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:22 pm.

Respectfully Submitted,

K. Perkins