

Minutes

Camino Montessori Board of Directors

Board Meeting

Tuesday Jan 20, 2015 @ 6:15 PM

Board Members Present

J. Webster, K. Perkins, K. Webster, M. Mulligan, V. Slife

Guests Present

Heather Holcomb, Kris Holcomb

I. Opening Items

Call the Meeting to Order

M. Mulligan called a meeting of the board of trustees of Camino Montessori Board of Directors to order on Tuesday Jan 20, 2015 @ 6:23 PM.

Read & Review Mission Statement

Approve Minutes

M. Mulligan made a motion to approve minutes from the Board Meeting on 12-16-14.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

Financial Report

ADI did not prepare December financials due to end-of-year closing of books. December's financials will be available for the February board meeting.

A-P & Payroll Vouchers Review & Signatures

K. Perkins made a motion to accept and approve the consent agenda items as presented.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

Kristopher Holcomb-Annual Audit Review

School Tax Credit 2014

Total 2014 ECA tax credit: \$3655. Board agreed to discuss goals for 2015 during upcoming meetings.

IV. Governance

Task Force-Board Member Orientation-update

Kaitlin introduced a Board Orientation Plan and Board Attendance Policy. Task force to upload documents into one place on Board on Track for new member orientation moving forward; documents to be added to this new folder by the February meeting and task force will note which documents still need to be uploaded.

Board reviewed Board Attendance Policy and agreed to sign and approve at next meeting. Kaitlin to upload to Board on Track.

Board Job Descriptions-Distribute & Acknowledge/Sign

All members signed Collective board job descriptions, individual board member agreements, officer job descriptions, and individual board member performance expectation job descriptions.

Board Bio's

Expansion of the Board of Directors-status

Nothing to report at this time.

Elect Board Secretary

V. Slife made a motion to appoint Kaitlin Perkins as Secretary of the Board.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Academic & Student Achievement

Student Data-Preliminary Summary

Discussion tabled for February meeting. Judy to prepare a consolidated report from September's and January's.

Performance Mgt. Plan (PMP) Update

VI. Facility

Expansion site update & status

The Board agreed to continue with expansion plans.

VII. Other Business

Bonus for School Director

The Board will revisit this item in April.

VIII. Closing Items

Call to Public

No public in attendance.

Adjourn Meeting

M. Mulligan made a motion to adjourn the meeting.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:49 pm.

Respectfully Submitted,
M. Mulligan