

Camino Montessori Board of Directors

Board Meeting

Date and Time

Tuesday January 19, 2016 at 5:00 PM

Location

44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, January 19, 2016 beginning at 5:00 p.m.** The meeting will be held at Camino Montessori-44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138.

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this 18th day of January, 2016 by Kevin Webster, Board Vice President & Judy Webster, Director.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests	Discuss	Judy Webster	
GUESTS: Team One--Jim Larson & Ricky Lyons--Presentation of Facility & Site proposals--Overview for discussion & selection by board & school director			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Judy Webster	3
Approve November Meeting Minutes			
D. Review Mission Statement		Kaitlin Perkins	1
II. Academic Excellence			
A. Student Achievement Data	FYI	Judy Webster	1
Schoolwide Data--Reports & summaries of FY15 & FY16 screening data (per ASBCS requirements)			
III. Development			
A. Enrollment Report	FYI	Judy Webster	1
Current enrollment & FY17 projections			
B. Program Expansion & Development	FYI	Judy Webster	1
Plan for Primary growth K-1 transition group Elem I Elem II transition group (3rd-5th)			
C. Staffing & Recruitment	FYI	Judy Webster	1
Projected needs for upcoming year			
IV. Facility			
A. Site Selection	Vote	Judy Webster	60
(Presentation by Team One) We have three viable options for land. Facility has been designed/outlined, and we have general 'facility cost'. Amendments have been submitted to ASBCS, and awaiting approval in March or April. Need to continue process for securing bond financing & be ready to implement plan upon approval.			
B. Bond Financing	Vote	Judy Webster	3
Next steps--discussion & possible vote			

V. Finance

- | | | | |
|------------------------------------------------------------------------|------|-----------------|---|
| A. AP & Payroll Vouchers | Vote | Judy
Webster | 1 |
| Review & authorize as prepared & submitted by ADI. | | | |
| B. ECA Tax Credit | Vote | Judy
Webster | 1 |
| Discuss & vote--use portion of credit to fund full day Kinder program. | | | |

VI. Governance

- | | | | |
|-------------------------------------------------------------|---------|-----------------|---|
| A. Board Committees & Membership | Discuss | Judy
Webster | 1 |
| Discuss possible candidate for Fundraising Committee Chair. | | | |

VII. CEO Support And Eval

VIII. Other Business

- | | | | |
|------------------------------|-----|--------------------|---|
| A. CALL TO PUBLIC | FYI | Kaitlin
Perkins | 1 |
| Limited to 3 min. per person | | | |

IX. Closing Items

- | | | | |
|-----------------------------------------------|------|--------------------|---|
| A. CALL TO PUBLIC | FYI | Kaitlin
Perkins | 3 |
| Public response limited to 3 min. per person. | | | |
| B. CALL TO PUBLIC | FYI | Kaitlin
Perkins | 1 |
| C. Adjourn Meeting | Vote | | |

Agenda Cover Sheets

Section: **I. Opening Items**
Item: D. Review Mission Statement
Purpose: FYI
Goal:
Submitted by: J Webster
Related Material: Camino-mission statement.docx

BACKGROUND:
Camino Mission Statement

RECOMMENDATION:
Best practice to review as part of each board meeting.

Section: **II. Academic Excellence**
Item: A. Student Achievement Data
Purpose: FYI
Goal:
Submitted by: J Webster
Related Material:

FY 16 DSP Data Submission Spreadsheet.xlsx
CAMINO MONTESSORI_DSP-Data Only-FY16 Fall Data Spreadsheet.xlsx
CAMINO MONTESSORI_DSP-Data Only-FY16 Fall Data Template.docx
FY 16 DSP Template Data Only.docx

BACKGROUND:
ASBCS data requirements involve periodic reports of benchmark screening math/rdg data, and state mandated AZMerit, AZELLA, and AIMS Science. Will share summary reports w/board to keep informed with Camino's compliance to Academic Framework expectations.

RECOMMENDATION:
Review & discuss at February meeting.

Section: **III. Development**
Item: A. Enrollment Report
Purpose: FYI
Goal:
Submitted by: J Webster
Related Material: 2015-2016 ENROLLMENT LIST.xlsx

BACKGROUND:
Enrollment & Wait List tracking & projections

RECOMMENDATION:
Review

Section: IV. Facility
Item: B. Bond Financing
Purpose: Vote
Goal:
Submitted by: J Webster
Related Material: Bond 5 Year Budget Projection_2014-2020_2016-0119.xlsx

BACKGROUND:

Most current 5 year budget & enrollment projections

RECOMMENDATION:

Review as part of expansion project & decision-making