

# Minutes

## Camino Montessori Board of Directors

### Board Meeting

Tuesday Aug 19, 2014 @ 6:00 PM at Camino Montessori-44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138

#### **Board Members Present**

J. Webster, K. Perkins (remote), K. Webster, M. Mulligan, V. Slife

## I. Opening Items

#### **Call the Meeting to Order**

M. Mulligan called a meeting of the board of trustees of Camino Montessori Board of Directors to order on Tuesday Aug 19, 2014 @ 6:24 PM at Camino Montessori-44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138.

#### **Read & Review Mission Statement**

##### **Approve Minutes**

M. Mulligan made a motion to approve minutes from the Board Meeting on 06-17-14.  
V. Slife seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## II. Consent Agenda

#### **Financial Report**

Financial report will be given in depth next month, or upon completion of current audit.

#### **A-P & Payroll Vouchers Review & Signatures**

M. Mulligan made a motion to accept Consent Agenda items as presented.  
K. Webster seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## III. Governance

#### **Board Member Vickie Slife Status**

ASBCS has given final approval for Vickie Slife to join Camino's Board (standing ovation!!). WELCOME Vickie!

#### **Task Force-Board Member Orientation-update**

Have first draft of a board orientation plan and will upload to board docs for initial review and discussion at next board meeting.

#### **Board Job Descriptions-Distribute & Acknowledge**

Kaitlin to bring final documents to next meeting for signatures & acknowledgment.

## IV. Facility

#### **Site Expansion Report**

##### **Grade levels**

Due to current Charter Board requirements and new dashboard procedures, adding grade levels is an ongoing discussion for upcoming meetings.

## V. School & Program Development

### **Personnel - current status**

Discussed current personnel challenges related to Elementary program.

### **Employee Handbook**

#### **PTO**

K. Webster made a motion to accept the PTO policy as written.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Parent Handbook**

A copy of the 2014-2015 Parent Handbook was distributed to parents at the 8/14/2014 Parent Orientation. A copy will be attached to board docs for reference.

## **VI. Other Business**

### **Temporary salary adjustment for school director**

Will give the Director a bonus of up to \$50 per hour for summer hours spent on program development. Will supplement Director's salary due to taking on additional teaching responsibilities. Kevin will talk to Claudina at ADI to be sure the money is available.

M. Mulligan made a motion to supplement the Director's salary with a bonus for summer hours worked on program development and a temporary increase for the additional responsibilities of teaching based on available resources.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **Call to Public**

No public in attendance.

### **FY2015 Board Meeting Schedule**

Decided to keep meeting days/times the same, however will discuss time change at next meeting. Next meeting is Tuesday, Sept. 23, 2014.

### **Adjourn Meeting**

J. Webster made a motion to adjourn.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:41 pm.

Respectfully Submitted,

C. Douglas